



## APPLICATION FOR INDIVIDUAL INTERDISCIPLINARY MAJOR OR MINOR

Please return this two-page Application Form and the required attachments to the Klingler College of Arts and Sciences Office, Sensenbrenner Hall, Room 103. Only complete applications will be reviewed.

TODAY'S DATE

MUID NUMBER

PHONE NO.

NAME

MU EMAIL ADDRESS

CAMPUS ADDRESS

DATE OF GRADUATION (month/year)

YOUR COLLEGE OF ENROLLMENT

PROGRAM IS FOR:

MAJOR

MINOR

PROGRAM IS FOR:

B.A. DEGREE

B.S. DEGREE

NAME OF PROPOSED MAJOR OR MINOR

PROPOSED FACULTY ADVISOR NAME

FACULTY ADVISOR DEPT.

FACULTY ADVISOR'S SIGNATURE \_\_\_\_\_

Additional Faculty Member Providing Letter of Recommendation

Academic Department of the Faculty Recommender

TOTAL HOURS REQUIRED FOR PROGRAM

UPPER-DIVISION HOURS

LOWER-DIVISION HOURS

### History of coursework completed in the proposed area:

COURSE NAME/NUMBER	SEMESTER TAKEN	GRADE

**Courses to be completed:**

COURSE NAME/NUMBER	CREDITS	COURSE NAME/NUMBER	CREDITS

STUDENT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

*For Arts and Sciences College Use Only*

**DISPOSITION**

Approved \_\_\_\_\_

Rejected \_\_\_\_\_

Resubmit with Modifications \_\_\_\_\_

**COMMENTS:**

Associate Dean Signature \_\_\_\_\_

Date \_\_\_\_\_

Copies to: Student, Faculty Advisor, Student's Home College/Records Office

Rev. 2/2017

## **COLLEGE OF ARTS AND SCIENCES GUIDELINES FOR INTERDISCIPLINARY MAJORS AND MINORS**

A proposal for an individually created interdisciplinary major or minor is subject to academic review by the Associate Dean for Academic Affairs, Klingler College of Arts and Sciences, and is evaluated according to the same general criteria used in other forms of academic review.

The criteria for approval include:

1. Appropriateness of the objectives. This includes the following: availability of faculty, library, and technological resources in the proposed area of study; commensurability of the proposed program with the objectives and mission of the College and the University.
2. Academic coherence of the proposal. The proposal of the program should demonstrate curricular coherence by doing the following:
  - indicating the principle or principles of organization of the program,
  - detailing the explicit learning objectives of the program,
  - laying out a rational sequence of courses that reflects a progression toward the overall aims of the program,
  - indicating the explicit connections between the organizing principle or principles of the program, on one hand, and the individual courses, on the other hand.

In addition, the application should, when possible, include official information on the same or similar programs at other institutions.

3. Appropriate balance of credits between lower-division and upper-division courses. The total number of credits should not be less than the required in the “base” major (30 cr. hrs.) or minor (18 cr. hrs.).
4. Assurance of appropriate faculty supervision. Continuous academic guidance through the program is essential. Ideally, the proposed program will involve active participation of several qualified faculty members. The advisor must be a regular, full-time faculty member in the College of Arts and Sciences. The application should include a letter from the advisor, supporting the program rationale and assessing the student’s likelihood of successfully completing the program.
5. Student’s likelihood of success in completing the program. This will be assessed using the student transcript and at least one academic recommendation from an Arts and Sciences faculty member other than the proposed advisor.

### **REQUIRED ATTACHMENTS:**

#### **I. Program Rationale**

This statement must address each of the following: [A] the principle or principles of organization of the program, [B] explicit learning objectives for this program in the form of statements beginning with “As a result of this program the student will learn...,” [C] explicitly drawn connections between the organizing principle or principles of the program, on one hand, and the individual courses, on the other hand, [D] the way or ways in which the proposed program is stronger than an existing Marquette program, [E] the way or ways in which the proposed program fits into the student’s educational and career plans.

#### **II. Letter of Agreement from Proposed Faculty Advisor**

The advisor must be a regular, full-time faculty member in the College of Arts and Sciences. The advisor’s letter should address the appropriateness of the program rationale in I. above and the student’s likelihood of completing the program successfully. The letter should explicitly mention the proposed advisor’s agreement to serve as advisor to the student in the proposed program.

#### **III. Proposed Schedule of All Courses through Graduation**

This should be prepared in consultation with the advisor.

#### **IV. Academic Recommendation from an Additional Arts and Sciences Faculty Member**

This recommendation should address the likelihood of the student’s successful completion of the program.