

MINUTES OF THE MEETING OF THE  
MARQUETTE UNIVERSITY POLICE DEPARTMENT  
ADVISORY BOARD

December 6, 2016

A meeting of the Marquette University Police Department (MUPD) Advisory Board was called to order in Ballroom A of the Alumni Memorial Union on Tuesday, December 6, 2016 at 2:04 p.m. Due and timely notice of the meeting, an agenda and draft minutes from the previous meeting were provided by email to each member of the Board in advance of the meeting. Notice of the meeting was also posted on the MUPD Advisory Board website. The meeting was open to the public.

**Roll Call.** Board members present in person at the meeting were Thomas Hammer, Chair of the Board and Associate Professor, Marquette University Law School; Keith Stanley, Executive Director of Avenues West and Near West Side Partners; Carol Trecek, Director of Continuing Education and Alumni Relations, Marquette University Dental School; and Abe Ortiz Tapia, President of Marquette University Student Government (MUSG). Board member Herbert Lowe, Vice Chair of the Board and Professional in Residence, Diederich College of Communication, was unable to attend this meeting and was excused. Non-Board members present at the meeting were Chuck Lamb, Vice President of Finance; Jim McMahon, Student Affairs; Paul Mascari, Chief of MUPD; Jeff Kranz, MUPD Captain; Ruth Peterson, MUPD Captain; Katie Berigan, MUPD Captain; and Jeff Kipfmuller, Associate General Counsel (as legal counsel to the Board).

**Consideration of Minutes of the October 11, 2016 Meeting.** Upon motion made by Ms. Trecek and seconded by Mr. Ortiz Tapia, the minutes for the October 11, 2016 Board Meeting were unanimously approved, as circulated.

**Police Chief's Report.** The Chief indicated that our YTD crime statistics through October 2016 show a downward trend in multiple categories. Specifically, there was a 21% decrease in robberies and a 56% decrease in burglaries over the same time period last year. However, there was an increase in thefts from person (increasing from 5 to 7) and an increase in batteries/assaults (increasing from 27 to 30) over the same time period.

**Safety Alert System.** Mr. Stanley raised the issue of communicating information about critical incidents occurring on campus that may affect the broader community nearby. The Chief indicated that Marquette, working with the Near Westside Partners, is creating a list-serv that can send safety alert emails to individuals who are not Marquette students/employees. Chief Mascari pointed out that we already share this information on social media (*e.g.*, Facebook, Twitter, *etc.*). Ms. Trecek made a motion to support this initiative and Mr. Ortiz Tapia seconded the motion. The motion passed unanimously.

**Campus Safety and Security Threats.** Captain Kranz indicated that, in light of the recent Ohio State University incident, MUPD is reviewing its processes for active shooter scenarios. MUPD has been providing Active Shooter training upon request to university departments/programs. MUPD also provides this training at freshmen orientation and to all RA's. MUPD will consider posting a video on YouTube for "Run, Hide, Fight." MUPD also regularly provides self-defense

classes. MUPD is also assembling a Rescue Task Force, which will focus on the need to get EMT's and emergency medical personnel into a "hot zone" to treat injured people more quickly. For example, medical personnel could be transported to an active scene via armored vehicles.

**Implementation of Body Cameras.** The Chair distributed several documents to the Board for review/discussion: a draft MUPD policy governing body worn cameras, as well as MPD's camera policy and an FAQ from the Milwaukee Police and Fire Commission. University financing for this project has already been identified. ITS will be managing the project and roll-out from a technological perspective. Much of the data storage will be cloud-based, with a possible roll-out in a few months, depending on the time needed for IT implementation.

MUPD's draft policy mirrors MPD's policy in many ways. Items to be addressed in the policy include: training, categorization of types of videos (*e.g.*, when force is used, evidence of a crime, citizen complaint, training video, *etc.*), and various retention schedules.

The camera is a single piece of hardware that hooks onto an officer's pocket. To activate recording, officer simply need to touch a button. The cameras offer both audio and video recording and can store hours of video. Officers will be unable to delete any video. After the shift, the officer will upload the data to the cloud. MUPD is investigating implementation of automatic recording triggers for the cameras, *e.g.*, when the squad's lights or siren is activated. Only sworn law enforcement officers will be issued body cameras; Campus Safety officers will not have them. If a critical incident occurs, the camera will be turned over to a neutral investigative body (*e.g.*, another police agency). The policy will be updated and revised moving forward.

**Public Comments.** Fr. Michael Zeps asked about MUPD safety warnings and why they are not always published in the *Marquette Tribune*. Chief Mascari explained that MUPD sends its daily crime logs to the *Tribune* and it is the *Tribune's* decision whether to publish them. Fr. Zeps also stated concerns about the safety of desk receptionists in the residence halls. He wondered whether the desk receptionist alarms could be made audible instead of silent. The Chief indicated that could be considered but also observed that, if a panic alarm is triggered, MUPD will likely be on scene in less than a minute. The Chief also indicated that the decision to keep residence hall exterior doors unlocked 24/7 is also being reviewed.

**Other Business.** There was no other business.

**Selection of Next Meeting Date.** The next Board Meeting will be scheduled in the Spring semester with the date and location to be announced.

**Adjournment.** There being no further business, there was a motion by Ms. Trecek to adjourn, which was seconded by Mr. Ortiz Tapia. The Board unanimously approved the motion and the meeting was adjourned by the Chair at 3:38 p.m.

Respectfully submitted,

Jeffrey M. Kipfmueller  
Associate General Counsel