

Apartment Condition Report

Name(s) _____

Building, Address, Apartment Number _____

Landlord, Rental Property _____

Item	Check-In Condition					Check-Out Condition					Charge
	VG	GO	FA	PO	Description	VG	GO	FA	PO	Description	
Living Room											
Walls											
Floor											
Ceiling / Lights											
Windows											
Screens											
Drape / Blinds											
Closet											
Door											
Kitchen											
Walls											
Floor											
Ceiling / Lights											
Refrigerator											
Stove											
Microwave											
Sink											
Cupboards											
Counter											
Bathroom 1											
Walls											
Floor											
Ceiling / Lights											
Toilet											
Tub / Shower											
Sink											
Towel Rack											
Mirror / Cabinet											
Door											
Bedroom 1											
Walls											
Floor											
Ceiling / Lights											
Windows											
Screens											
Drape / Blinds											
Closet											
Door											
Dressers											
Bed Frames											
Mattresses											
Furniture:											

VG: Appears new or slightly used. No Stains, marks, scratches, chips, etc.

GO: Some wear and/or minor scratches, stains, chips, etc.

FA: Clearly worn. May be scratched, stained, or chipped. Minor pieces missing, but the structure is sound.

PO: Badly damaged. Missing or broken pieces and structural damage.

Other Charges (Description):

Total Charges: \$ _____

I have read the above statement and Apartment Condition Report and accept the Apartment Condition Report as accurate and correct. By signing, I hereby represent that all tenants of this apartment verify that this report is true and accurate.

Check-In

Check-Out

Student Signature _____ Date _____ Student Signature _____ Date _____

Staff Signature _____ Date _____ Staff Signature _____ Date _____

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Name(s) _____

Building and Apartment Number _____

Landlord, Rental Property _____

Item	Check-In Condition					Check-Out Condition					Charge
	VG	GO	FA	PO	Description	VG	GO	FA	PO	Description	
Bathroom 2											
Walls											
Floor											
Ceiling / Lights											
Toilet											
Tub / Shower											
Sink											
Towel Rack											
Mirror / Cabinet											
Door											
Bedroom 2											
Walls											
Floor											
Ceiling / Lights											
Windows											
Screens											
Drape / Blinds											
Closet											
Door											
Dressers											
Bed Frames											
Mattresses											
Bedroom 3											
Walls											
Floor											
Ceiling / Lights											
Windows											
Screens											
Drape / Blinds											
Closet											
Door											
Dressers											
Bed Frames											
Mattresses											
Furniture:											
Additional Comments:											

VG: Appears new or slightly used. No Stains, marks, scratches, chips, etc.
 GO: Some wear and/or minor scratches, stains, chips, etc.
 FA: Clearly worn. May be scratched, stained, or chipped. Minor pieces missing, but the structure is sound.
 PO: Badly damaged. Missing or broken pieces and structural damage.

Other Charges (Description):

Total Charges: \$ _____

I have read the above statement and Apartment Condition Report and accept the Apartment Condition Report as accurate and correct. By signing, I hereby represent that all tenants of this apartment verify that this report is true and accurate.

Check-In
 Student Signature _____ Date _____
 Staff Signature _____ Date _____

Check-Out
 Student Signature _____ Date _____
 Staff Signature _____ Date _____