



DEPARTMENT OF PHYSICAL THERAPY

Attendance Guidelines for Clinical Education Experiences (CEE)

Sick Time

The student is allowed one sick day during the course of their CEE. It is up to the discretion of the CI as to whether or not the student needs to make up that missed day.

If the student is sick more than one day, they must call the Adrienne, Danille, or Laurie to notify them of the absences and will need to make up this time.

Time off

There is no time off allowed during the course of your CEEs, except for emergencies or illness (see sick time policy). In the case of an emergency, please contact Adrienne, Danille, or Laurie. If the student is off from their clinical due to a holiday, we strongly recommend they make up this time, but we leave this decision up to the discretion of the CI.

Vacation Time

Absolutely no vacation time is allowed during the course of a CEE.

Make up time

Any make up time must be related to patient care experiences. Extra time needed to complete duties that should be completed in the course of a typical clinical day should not be included in make-up time (i.e. staying late one hour each day to complete documentation, billing, scheduling, etc...).

Please feel free to call us if you have any questions:

Adrienne	(414) 288-6334
Danille	(414) 288-3179
Laurie	(414) 388-3383

Certificate of Insurance

A copy of the certificate of insurance can be provided upon request.